

# PILTON PARISH COUNCIL

## SUMMONS

Public Notice is hereby given that a meeting of Pilton Parish Council Full Council, to which members are summoned to attend, will be held at Pilton Village Hall on **Wednesday 6 July 2022 at 7:30pm**.

The Chair will begin the formal business of the Council which is open to the public to attend. Before the meeting there is an opportunity for Members of the Public to speak. The council aims to make supporting papers available on its website, however if you wish to see supporting papers currently, please contact the clerk at [piltonparishclerk@yahoo.com](mailto:piltonparishclerk@yahoo.com).

CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

Gill Pettitt  
Parish Clerk  
30 June 2022



## AGENDA

### PUBLIC QUESTION TIME

Members of the Public who would like to speak on any item are asked to email [piltonparishclerk@yahoo.com](mailto:piltonparishclerk@yahoo.com) and register their request. Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chair. The Chair will call from those who have indicated that they would like to speak. Alternatively, written comments can be emailed and will be represented to the Council. As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken.

#### 1. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#).

#### 2. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the [Localism Act 2011 s33\(b-e\)](#).

*(NB this does not preclude any later declarations).*

#### 3. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Public and Press have been excluded from meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#)

#### 4. CHAIRMAN'S ANNOUNCEMENTS

#### 5. MINUTES OF PREVIOUS MEETING [See Annex 1](#)

- a. To confirm and sign minutes of the Pilton Parish Council meeting of 1 June 2022

#### 6. PERMANENT CLERK POSITION

- a. To agree schedule for advertising, application form, person spec., job description and deadlines;
- b. To appoint shortlisting and interview panel.

#### 7. BURIAL GROUND

- a. To note the Burial Ground administrator will be retiring from the post and to thank her for her work over the years.
- b. To appoint a Burial Ground administrator.

#### 8. PILTON VILLAGE TRUST

- a. To note that the Pilton Village Trust and Pilton Playing Fields Trust are preparing to re-form as trusts with trustees and functions independent of each other.
- b. To consider and approve, (or not), response and/or actions arising from letter received from members of the public re the future of the Playing Fields Trust.

**9. Glastonbury Festival Events Ltd (GFEL)**

- a. To note Council response to Festival organisation and how it worked in practice.
- b. Report from Steve Russell-Yarde, GFEL.

**10. TRAFFIC**

- a. To receive report from meeting of 6 June with Highways Dept and to approve, (or not), any actions arising.
- b. To note that clarification is required on the legal position of ASBOs when working on road verges.

**11. WEIR LANE FOOTPATH [See Annex 2](#)**

- a. To note that a landowner is being contacted re collapsing fence.
- b. To approve, (or not), to trim back tree/hedge encroachment and to consider laying further chippings.
- c. To note that SCC will strim the path 6 monthly & install two footpath signs.
- d. To note that wooden railings may be placed along a short section; to be approved once items a. to c. completed.

**12. WEBSITE** - To receive report on the new website and approve, (or not), any actions/costs arising.

**13. FINANCE:**

- a. Payments - To approve, (or not) payments to be tabled at meeting including purchase of a new Council laptop.
- b. Reconciliation - To approve reconciliation and note Financial Review

**14. PLANNING** - To consider the planning applications below and any new applications received before the date of the meeting.

No. & Officer	Detail	Type
2022/1206 <a href="#">Documents (5)</a> Jennifer Alvis	Application to vary condition 2 (restriction on storage) of planning approval 109739/008 (Retrospective change of use and rebuilding of existing agricultural barn for the storage, distribution and maintenance of marquees-(amended description) to Storage and Distribution B8 Use Friars Oven Barn Summerhill Lane West Compton <b>Response by Date: 13 July 2022</b> <b>Pilton PC Response: ..... 6 July 2022</b>	VRC
2022/0324 <a href="#">Documents (15)</a> Anna Clark	Retention of storage and amenity structures (toilets, admin and shelters) related to clay pigeon shooting use (max 28 no. days per annum). Somerset Shooting Ground Steanbow Farm Steanbow Pilton <b>Response by Date: 7 July 2022</b> <b>Pilton PC Response: ..... 6 July 2022</b>	FUL

**15. UNITARY AUTHORITY** - To receive report of Forum of 30 June; progress of LCNs; and to consider any actions arising.

**16. JUBILEE EVENT** - To receive report of Queen’s Platinum Jubilee event.

**17. PROVISIONAL MEETING DATES** - To approve provisional meeting dates. [See Annex 3](#)

**18. LOCAL AUTHORITY REPORTS [See Annex 4](#)**

- a. Avon & Somerset Police
- b. Mendip District Council
- c. Somerset County Council

**19. Matters of Report**

**NEXT MEETING:** Full Council - Weds 3 August 2022, 7.30pm