

PILTON PARISH COUNCIL

TRAFFIC PLAN WORKING GROUP

TERMS OF REFERENCE

1. Aims and Objectives

- 1.1 The objective of the Traffic Plan Working Group (TPWG) is to determine whether there is a need for better road safety measures within the parish of Pilton, whether such measures are desired by the resident community and to make recommendations to the Parish Council.
- 1.2 In order to fulfil the above objectives the TPWG will complete at least the following tasks:
 - a) Survey of the resident population of Pilton to ascertain their concerns regarding road traffic safety in the parish (if any);
 - b) Benchmarking exercise with other villages in similar locations regarding available road safety measures;
 - c) Gather evidence supportive of any recommendation for improved road safety measures through the use of videos, photos and data from the Community Speedwatch Co-ordinator;
 - d) Liaison with and lobbying of other authorities such as Somerset Council

2. Members

- 2.1 Councillor members: At least one Parish Councillor appointed by Full Council initially at formation and thereafter annually at the Annual Parish Council Meeting if required.
- 2.2 Members of the Public may be invited to join the TPWG at any time by Full Council and/or appointed at the Annual Full Council Meeting.

3. Quorum

- 3.1 Quorum shall be three or all members appointed, whichever is greater.

4. Voting

- 4.1 The TPWG is a non-decision making body however decisions can be made by consensus or by majority of those appointed members present prior to referring proposals to Full Council for approval.

6. Chairperson

- 6.1 The Chairperson of the TWG is to be elected annually at the first meeting after appointment at the Annual Full Council Meeting.

7. Reports

- 7.1 Formal minutes are not required of TWG meetings but notes should be taken and forwarded to the Parish Clerk