

PILTON PARISH COUNCIL

SUMMONS

Public Notice is hereby given that a meeting of Pilton Parish Council Full Council, to which members are summoned to attend, will be held at Pilton Village Hall on **Wednesday 5 April 2023 at 7:30pm**.

The Chair will begin the formal business of the Council which is open to the public to attend.

Before the meeting there is an opportunity for Members of the Public to speak. [Supporting papers](#) will be available on Google Drive when available.

CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

Gill Pettitt

Parish Clerk

31 March 2023



AGENDA

PUBLIC QUESTION TIME

Members of the Public who would like to speak on any item are asked to email clerk@piltonparishcouncil.org and register their request. Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chair. The Chair will call from those who have indicated that they would like to speak. Alternatively, written comments can be emailed and will be represented to the Council. As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken.

- a. Abi McGuire will be in attendance, who is intending to stand as Independent Prospective Parliamentary Candidate at the next General Election.

1. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#).

2. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the [Localism Act 2011 s33\(b-e\)](#).

(NB this does not preclude any later declarations).

3. DISPENSATIONS

- a. To consider any written requests for dispensation the Clerk may have received from Councillors.

4. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Public and Press have been excluded from meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#)

- a. To approve item 18 to be excluded from Press and Public.

5. MINUTES OF PREVIOUS MEETING *See Annex 1*

- a. To confirm and sign minutes of the Pilton Parish Council meeting of 1 March 2023

6. CHAIRMAN'S ANNOUNCEMENTS

7. START TIME OF PARISH COUNCIL MEETINGS

- a. To consider and approve, (or not), moving the start time of Council meetings to 7pm.

8. LOCAL AUTHORITY REPORTS *See Annex 2*

- a. Avon & Somerset Police
- b. Somerset County Council

9. FLOODING AND WATER ISSUES

- a. To receive report from the Flood Working Group.

10. PARISH MEETING

- a. To consider and approve arrangements for the Annual Parish Meeting including the format of the meeting; community groups to be invited to report; refreshments.

11. PLAYING FIELD TRUST

- a. To report on search for Playing Field original deeds in support of the Playing Field working group research.
- b. To appoint Pilton Parish Council representative(s) to the Playing Field Trust should the Village Hall Trust approve a new constitution that requires representation.

12. PLANNING

- a. To consider the planning applications below and any that arise before the meeting.

No. & Officer	Detail	Type
2023/0379 Documents () Bo Walsh	NB – unable to find 2023/0379 on MDC website at time of writing T1 - Walnut - Fell. Stone Cottage Shop Lane Pilton Response Date 23 March 2023 Pilton PC Response 5 April 2023	TCA
2023/0357 Documents (7) Charlotte Rogers	<u>Construct trackway in connection with festival use of the land.</u> Land At 358536 140234 Park Hill Pilton Shepton Mallet Somerset Determination Date 24 April 2023 Pilton PC Response 5 April 2023	FUL

13. POLICIES See Annex 3

- a. To adopt the Financial Risk Assessment

14. UA STRATEGIC PLANNING See Annex 4

- a. To consider Pilton Parish Council’s priorities for representation at the LCN

15. REPORTS

- a. **Wildflower verges**
- a. Burial Ground
- b. Rights of Way / ASBOs
- c. Coronation Event
- d. Traffic Management Working Group - including issues at Conduit Square; Winter Emergency Plan; provision of Grit bins and liaison with Somerset Highways.

16. FINANCE See Annex 5

- a. To approve the Bank Reconciliation to 31 March 2023
- b. To consider and approve, (or not) grant funding to St John Ambulance
- c. To consider and approve, (or not) grant funding to Citizens Advice Mendip (Local Gov’t Act 1972 s142)
- d. To note/comment upon draft Asset Register
- e. Payments - To approve, (or not) payments listed; any further payments to be tabled.

Narrative	Chq #	VAT	Total
BHIB Insurance			1,062.90
Coronation group float			15.00
Hall Hire			15.00
Salary Mth 12			478.71
HMRC			402.20

17. Matters of Report

- a. Items for Roundabout May ‘23

18. CLERK TIME LOG REPORTS

- a. Recommendation from Staffing Group on reporting of Clerk time logs.

NEXT MEETING: Full Council - 3 May 2023.