

PILTON PARISH COUNCIL

SUMMONS

Public Notice is hereby given of the Meeting of Pilton Parish Council Full Council, to which members are summoned to attend, will be held at Pilton Village Hall, Perridge Room, on **Wednesday 3 December at 7pm.**

The Chair will begin the formal business of the Council which is open to the public to attend.

Before the meeting there is an opportunity for Members of the Public to speak. [Supporting papers](#) will be available on Google Drive when available.

CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

Gill Pettitt

Parish Clerk

28 November 2025



AGENDA

PUBLIC QUESTION TIME

Members of the Public who would like to speak on any item are asked to email clerk@piltonparishcouncil.org and register their request. Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chair. The Chair will call from those who have indicated that they would like to speak. Alternatively, written comments can be emailed and will be represented to the Council. No resolution for action can be taken if items are not within the agenda.

118. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#).

119. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the [Localism Act 2011 s33\(b-e\)](#).

(NB this does not preclude any later declarations).

120. DISPENSATIONS

- a. To consider any written Councillor requests for dispensation the Clerk may have received.

121. ELECTION / CO-OPTION OF COUNCILLOR

- a. To receive notice from Somerset Council as to whether an election is called to fill the Councillor vacancy.
- b. To receive and vote upon any nominations received for councillor co-option to Pilton Parish Council if the result of item 121.a. is that an election has not been called.

122. MINUTES OF PREVIOUS MEETING Annex 1

- a. To confirm and sign the minutes of the Pilton Parish Council meeting of 5 November 2025.

123. EXTERNAL REPORTS

- a. Somerset Council - Cllr Sully **Annex 2**
- b. Local Government Boundary Commission - Consultation re-opened. Closing 14 January 2026 <https://www.lgbce.org.uk/all-reviews/somerset>
- c. Somerset Council Consultation - Charitable Collection Licencing Policy - on how to standardise house-to-house charitable collection regulation across Somerset. Closes 23 January <https://somersetcouncil.citizenspace.com/licensing/charitable-collection-licensing-policy/>

124. CHAIRMAN'S ANNOUNCEMENTS

125. APPOINTMENTS

- a. Vice Chair
- b. Internal Review Officer
- c. Affordable Housing Triad

- d. Highways Triad
- 126. PLANNING AND LICENCING**
- a. To consider the Planning Applications below and any that arise before the meeting.

No. & Officer	Detail	Type
2025/2116 Documents (3) Ben Wainhouse	T1 - Norway Spruce - Reduce height by approx 3m to reduce wind loading on canopy. T2 & T3 - Crack Willow - Remove infected growth & reduce to a height of approx 2.5m from ground level. T4 - Hazel - Coppice at approx 2m from ground level. Freedom Cottage Cumhill Lane Pilton Shepton Response Date: n/a Pilton PC Response : Notification Only	TCA
2025/1942 Documents (20) Lorna Elstob	Proposed alterations to the planning approval 2025/1036/HSE. Demolition and rebuilding of the single extension. Demolition of entrance porch. Removal of chimney stack. Alteration of first floor window. Construction of new walled garden. Rebuilding boundary wall. New lean to green house. Sutley House Mount Pleasant Pilton Response Date: 4 December 2025 Pilton PC Response: 3 December 2025	HSE
2025/1660 Documents (7) Planning East	Proposed single storey extension (amended plans received 05.11.2025) Southview House St Marys Lane Pilton Response Date: 27 November 2025 – extension requested Pilton PC Response: 3 December 2025	HSE

- 127. DEFACEMENT OF PROPERTY**
- a. To consider the recent defacement of a private property in Pilton and to approve any actions arising.
- 128. PILTON COMMUNITY CAR SCHEME Annex 3**
- a. To note information received on setting up a Pilton Community Car Scheme. To be brought to January Full Council for full consideration.
- 129. COUNCIL MEETING DATES**
- a. To consider and approve (or not) holding council meetings at the end of each month, and, if so, to decide whether to hold them on the fourth or last Wednesday of each month.
- 130. TO RECEIVE REPORTS FROM WORKING GROUPS /TRIADS AND RESOLVE ANY ACTIONS ARISING**
- a. Affordable Housing Triad
- b. Biodiversity Triad
- c. Burial Ground Triad
- d. Flooding Triad
- e. Footpaths Working Group - To discuss responsibilities for new footpath.
- f. Highways Triad
- g. Parish Plan Steering Group
- h. LCN update
- 131. NOTICEBOARDS**
- a. To receive update on noticeboard research.
- 132. REMEMBRANCE DAY**
- a. To receive feedback on Remembrance Day 2025
- 133. FINANCE**

- a. To approve, (or not), the Pilton Art Society Grant application. **Annex 4**
- b. To note response from the Roundabout re questions pertaining to their grant approval. “We have received a donation from Croscombe Frolics at a similar level to the council. We have not yet been advised of the outcome from the Pilton Show. I understand that decision is not until later in Nov.”
- c. To approve, (or not), the revised budget 25/26 **Annex 5**
- d. To receive and approve, (or not), the Budget 2026/2027 **Annex 6**
- e. To approve / note, (or not), payments & receipts listed; any further invoices to be tabled **Annex 7**

134. EXCLUSION OF THE PRESS AND PUBLIC

To agree items 135 & 136 to be dealt with after the Public and Press have been excluded from meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#)

135. APPOINTMENT OF CLERK

- a. To approve (or not) appointment of clerk
- b. To approve (or not) appointment of RFO

136. NOTICEBOARDS QUOTES

- a. To approve (or not) any quotes received for noticeboard upgrades if available.

137. MATTERS OF REPORT

NEXT MEETING: Council Meeting - 7 January 2026