

PILTON PARISH COUNCIL

SUMMONS

Public Notice is hereby given of the Full Council Meeting of Pilton Parish Council Full Council, to which members are summoned to attend, will be held at Pilton Village Hall on **Wednesday 5 June 2024 at 7pm**.

The Chair will begin the formal business of the Council which is open to the public to attend.

Before the meeting there is an opportunity for Members of the Public to speak. [Supporting papers](#) will be available on Google Drive when available.

CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

Gill Pettitt

Parish Clerk

30 May 2024



AGENDA

PUBLIC QUESTION TIME

Members of the Public who would like to speak on any item are asked to email clerk@piltonparishcouncil.org and register their request. Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chair. The Chair will call from those who have indicated that they would like to speak. Alternatively, written comments can be emailed and will be represented to the Council. As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken.

24. Declarations of Acceptance of Office

- a. The elected Chair and Vice Chair to sign Declaration of Acceptance of Office in the presence of the Proper Officer.

25. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#).

26. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the [Localism Act 2011 s33\(b-e\)](#).

(NB this does not preclude any later declarations).

27. DISPENSATIONS

- a. To consider any written requests for dispensation the Clerk may have received from Councillors.

28. MINUTES OF PREVIOUS MEETING **See Annex 1**

- a. To confirm and sign minutes of the Pilton Parish Council meeting of 7 February 2024
- b. To confirm and sign minutes of the Pilton Parish Council meeting of 1 May 2024

29. EXTERNAL REPORTS **See Annex 2**

- a. Avon and Somerset Police
- b. Somerset Council

30. PLANNING **See Annex 3**

- a. To consider Cockmill Lane structure and ongoing Enforcement enquiries.
- b. To consider the following Planning Application and any that arise before the date of the meeting.

No. & Officer	Detail	Type
2024/0861 Documents (4) Jane Thomas	Demolish garage and erect single storey extension Sharomayne Higher Westholme Road Pilton Response Date 12 June 2024	HSE

	Pilton PC Response 5 June 2024	
2024/0905 Documents (10) Kelly Pritchard	<u>Prior Approval for a proposed change of use of an agricultural building to a dwellinghouse & associated curtilage together with building works proposed.</u> Hearne Barn Lower Westholme Road Pilton Response Date 22 May 2024 Extension requested Pilton PC Response 5 June 2024	PPA
2024/0790 Documents (36) Jane Thomas	Proposed First Floor extension and material alterations to the external façade Trelawney Higher Westholme Road Pilton Response Date 29 May 2024 Extension granted Pilton PC Response 5 June 2024	HSE

31. REPORTS/RECOMMENDATIONS FROM WORKING GROUPS AND TRIADS See Annex 4

- a. Burial Ground Working Group - update on digitalisation
- b. Housing Working Group - To review final report.
- c. Parish Plan Steering Group - update on Hot Topics.
- d. Traffic Plan Working Group - update on 20mph scheme progress.

32. OFF-SITE CAMPSITES - To discuss initiatives to improve impact of off-site campsites. See Annex 5

33. APPOINTMENTS TO WORKING GROUPS / TRIADS / SOMERSET COUNCIL

- a. Parish Plan Steering Group
- b. Traffic Plan Working Group
- c. Local Community Network

34. FINANCE See Annex 6

- a. To approve, (or not), the end of year balance summary to 31 March '24.
- b. To approve regular payments to salary, hall hire and any others.
- c. To note receipts.
- d. To note/approve, (or not), payments.
- e. To consider and approve, (or not), grant to Mendip Bridleways and Byways Association
- f. To consider and approve, (or not), opening a High Interest Savings account.
- g. To approve transfer of funds to Savings account.

35. GFEL See Annex 7

- a. To consider and approve, (or not), notes of liaison meeting and publication.
- b. To consider and accept, (or not), the offer of a donation and conditions from GFEL.
- c. To set the Festival site visit date.

36. Shepton Mallet Amulet - to consider and approve, (or not), request for expression of support. See Annex 8

37. ANNUAL PARISH MEETING - Feedback from Annual Parish Meeting.

38. D-DAY - Update on D-Day Flag installation.

39. LCN - To note next LCN meeting Monday 7pm 10 June at Shepton Mallet Council offices.

40. MATTERS OF REPORT

- a. Items for Roundabout July '24

NEXT MEETING: Full Council - 3 July 2024