

## PILTON PARISH COUNCIL

### SUMMONS

Public Notice is hereby given that a meeting of Pilton Parish Council Full Council, to which members are summoned to attend, will be held at Pilton Village Hall on **Wednesday 7 June 2023 at 7:00pm.**

The Chair will begin the formal business of the Council which is open to the public to attend.

Before the meeting there is an opportunity for Members of the Public to speak. [Supporting papers](#) will be available on Google Drive when available.

CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

Gill Pettitt

Parish Clerk

1 June 2023



### PUBLIC QUESTION TIME

Members of the Public who would like to speak on any item are asked to email [clerk@piltonparishcouncil.org](mailto:clerk@piltonparishcouncil.org) and register their request. Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chair. The Chair will call from those who have indicated that they would like to speak. Alternatively, written comments can be emailed and will be represented to the Council. As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken.

### AGENDA

#### 1. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#).

#### 2. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the [Localism Act 2011 s33\(b-e\)](#).

*(NB this does not preclude any later declarations).*

#### 3. DISPENSATIONS

To consider any written requests for dispensation the Clerk may have received from Councillors.

#### 4. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Public and Press have been excluded from meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#)

- a. To approve items 20a. and 20b. to be excluded from Press and Public.

#### 5. MINUTES OF PREVIOUS MEETING **See Annex 1**

- a. To confirm and sign minutes of the Pilton Parish Council meeting of 3 May 2023

#### 6. CHAIRMAN'S ANNOUNCEMENTS

#### 7. LOCAL AUTHORITY REPORTS

- a. Avon & Somerset Police
- b. Somerset County Council

#### 8. WORKING GROUP REPORTS

- a. ASBOs & Footpaths
- b. Burial Ground Working Group - including to note that a review of the Burial Ground Rules and Regulations will be brought to the next meeting.
- c. Flooding Working Group
- d. Staffing Working Group
- e. Traffic Plan Working Group - including discussion of 20mph speed limit; village parking; TTRO provision of A361 Pelican Crossing.
- f. Coronation Event

#### 9. PARISH MEETING

- a. To receive report on outcomes from the Parish Meeting.
- b. To approve, (or not), publication of Community Groups booklet.

#### 10. PARISH PLAN

- a. To appoint members to the Steering Group for the Parish Plan.
- b. To call for parishioner members to the Parish Plan Steering Group.
- c. To consider purchasing consultant support for production of the Parish Plan.

#### 11. PLAYING FIELD TRUST

- a. To approve, (or not), to deposit the Playing Field Trust Deeds with Chubb Bullied Solicitors on behalf of Playing Field Trust and to create a certified copy held on behalf of Pilton Parish Council.
- b. To receive report on the administration and payment of Playing Field Trust insurance.

#### 12. PLANNING

- a. To consider the planning applications below and any that arise before the meeting.

No. & Officer	Detail	Type
2023/0903 <a href="#">Documents (5)</a> Kirsty Black	<a href="#">Notification for Prior Approval for a Proposed Change of use of an agricultural building to Use Class B8 (Storage or Distribution).</a> Summerhill Summerhill Lane West Compton <b>Response Date</b> 15 June 2023 <b>Pilton PC Response .....</b> 7 June 2023	PAF
2023/0607 <a href="#">Documents (10)</a> Charlotte Rogers	<a href="#">Single storey side extension as wood store.</a> Old Worthy Ford Lane Pilton Shepton Mallet Somerset BA4 4BT <b>Response Date</b> 15 June 2023 <b>Pilton PC Response .....</b> 7 June 2023	HSE

#### 13. LOCAL COMMUNITY NETWORK **See Annex 2**

- a. To note that the first LCN meeting will be held 31 July, 7pm, at Pilton Village Hall.
- b. To consider Pilton Parish Council's priorities for representation at the LCN

#### 14. GFEL

To consider the number of passes issued and consider how Council may assist in reducing the number of passes issued.

#### 15. FINANCE

- a. Payments - To note payments listed & approve payment to R J House Electricals; any further payments will be tabled.

Date	Payee	Narrative	Total
	G Pettitt	Wix 1051556359 to May 2024	136.80
	Pilton Working Men's Club 2096	Hall Hire 5 Apr 23	15.00
	Pilton Working Men's Club 2113	Hall Hire 3&11 May; refreshments	120.00
	Jet Set Socials	Website & email changes	15.00
	R J House Electrical	Coronation Electrical services	408.00
	R England	Salary Mth 2	61.99
	G Pettitt	Salary Mth 2	264.78
	SALC	Crisis Communication 2229	30.00
21-Jun-23	ICO	Information Commissioner	35.00

#### 16. SHEPTON MALLET NEIGHBOURHOOD PLAN

- a. To consider response to [Shepton Mallet Neighbourhood Plan](#)

#### 17. PILTON HOUSING

To consider appointing a Working Group to research housing availability and allocations in Pilton.

#### 18. COUNCILLOR TELEPHONE NUMBERS

To consider availability of Councillor telephone numbers to the public and ask Councillors for confirmation of their favoured means of communication with the public.

#### 19. MATTERS OF REPORT

- a. Items for Roundabout May '23

#### 20. CLOSED SESSION **See CONFIDENTIAL Annex 3**

- a. Consideration of and approval, (or not), of staff overtime.
- b. To approve, (or not), quote for publication of Community Groups booklet.

**NEXT MEETING:** Full Council - 6 July 2023.