

PILTON PARISH COUNCIL

SUMMONS

Public Notice is hereby given that a meeting of Pilton Parish Council Full Council, to which members are summoned to attend, will be held at Pilton Village Hall on **Wednesday 2 August 2023 at 7:00pm.**

The Chair will begin the formal business of the Council which is open to the public to attend.

Before the meeting there is an opportunity for Members of the Public to speak. [Supporting papers](#) will be available on Google Drive when available.

CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

Gill Pettitt

Parish Clerk

28 July 2023



PUBLIC QUESTION TIME

Members of the Public who would like to speak on any item are asked to email clerk@piltonparishcouncil.org and register their request. Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chair. The Chair will call from those who have indicated that they would like to speak. Alternatively, written comments can be emailed and will be represented to the Council. As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken.

AGENDA

53. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#).

54. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the [Localism Act 2011 s33\(b-e\)](#).

(NB this does not preclude any later declarations).

55. DISPENSATIONS

To consider any written requests for dispensation the Clerk may have received from Councillors.

56. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Public and Press have been excluded from meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#)

- a. To approve item 69 to be excluded from Press and Public.

57. MINUTES OF PREVIOUS MEETING *See Annex 1*

- a. To confirm and sign minutes of the Pilton Parish Council meeting of 5 July 2023

58. CHAIRMAN'S ANNOUNCEMENTS

59. LOCAL AUTHORITY REPORTS *See Annex 2*

- a. Avon & Somerset Police
- b. Somerset County Council

60. APPOINTMENTS

- a. To appoint members to the Housing Working Group - Cllr Hall, Angela Burnett, Jude Glide, Mo Reynolds & Angela Wynn, (current members - Cllrs Powell & Roberts, John Boucher and Jos Spencely).
- b. To appoint members to the Parish Plan Steering Group - Kelly Exton, Jude Glide, Lise Sorensen & Angela Wynn, (current members - Cllrs Hollings, Noble and Woodhouse).
- c. To confirm appointment of Council Managing Trustee to Gabriel's Orchard - currently Joe King.

61. WORKING GROUP / COMMITTEE REPORTS

- a. To consider and approve, (or not), that Working Group and Committee Chairs provide a report, (and any proposed motion(s) in accordance with Standing Order 9b), to Full Council,

in writing to the Clerk, 7 days before the Full Council meeting at which they are to be considered, and to use the form Agenda Reporting Sheet for this purpose.

- b. ASBOs & Footpaths
- c. Burial Ground Working Group - To note that the Working Group has prepared a routine inspection schedule and is identifying outstanding works. The Rules and Regulations will be brought to Full Council at a later date.
- d. Flooding Working Group **See Annex 3**
- e. Housing Working Group - To approve Housing Working Group ToR. **See Annex 4**
- f. Parish Plan Steering Group
- g. Traffic Plan Working Group - To approve, (or not), proceeding with Somerset Council's village speed limit reduction consultation and feasibility study, including the £500 non-refundable application fee which will cover an initial assessment including up to 2no week-long speed data readings. Note: at SC discretion data may be collected from more than 2no locations to determine suitability. These will be charged at £200 extra per location and will be included in the final cost of the scheme. Budget - £500 plus £200 ea. for any extra site assessments required. Application deadline for assessment in this financial year is end August.
- h. Wild Flower Planting
- i. Coronation event - final costs
- j. Speedwatch Report **See Annex 5**

62. FINANCE **See Annex 6**

- a. To approve, (or not), the bank reconciliation to 30 June 2023.
- b. To consider and approve, (or not), the budget review and any amendments.
- c. Receipts - To note receipts listed.

Date	Narrative	Total
Q2		
03-Jul-23	D23 Interment	78.00
03-Jul-23	C13	80.00
03-Jul-23	F19 EROB & Interment	420.00
03-Jul-23	EROB	150.00

- d. Payments - To note payments listed; any further payments will be tabled.

Date	Narrative	Total
Q2		
05-Jul-23	ICCM membership	71.00
05-Jul-23	Hall Hire June 23	15.00
	Burial Ground Maintenance	100.00
	Hall Hire July 23	15.00
	Salary Mth 4	67.62
	Salary Mth 4	960.86
	Village website hosting	240.00
	Village website domain \$14.76	
15-Jul-23	Wix email hosting	132.48
	NameCheap auto renewal	
08-Aug-23	PDFSam	79.00
18-Aug-23	McAfee (+tax)	109.99
26-Aug-23	Microsoft 365	79.99

63. PLANNING

- a. To note results of appeal to planning applications [2022/0555/HSE](#) and [2022/0733/LBC](#), to which Pilton Parish Council offered no objection.

- b. To consider any planning applications that arise before the meeting.
- c. To consider the pre-application - PROPOSED UPGRADE TO EXISTING RADIO BASE STATION INSTALLATION AT CTIL 13033601 COPSE FIELD, PYLLE ROAD, SHEPTON MALLET, SOMERSET, BA4 4HS, NGR E: 359981 N: 140347 **See Annex 7**

64. PILTON SHOW - To consider holding a stand at the Pilton Show.

65. PARISH MEETING - Report on outcomes from the Parish Meeting.

66. PLAYING FIELD TRUST

- a. Pending report from John Broxup, and consultation with insurers to defer consideration of administration and payment of Playing Field Trust insurance.

67. LOCAL COMMUNITY NETWORK - To receive feedback from the LCN meeting 31 July.

68. MATTERS OF REPORT

- a. Items for Roundabout July '23

69. CLOSED SESSION **See CONFIDENTIAL Annex 8**

- a. Parish Plan Consultancy Quote
- b. Staffing Committee
 - i. Consideration of and approval, (or not), of staff overtime.
 - ii. To receive quotes received for Payroll services.

NEXT MEETING: Full Council - 6 September 2023.