

## PILTON PARISH COUNCIL

### SUMMONS

Public Notice is hereby given that a meeting of Pilton Parish Council Full Council, to which members are summoned to attend, will be held at Pilton Village Hall on **Wednesday 6 September 2023 at 7:00pm.**

The Chair will begin the formal business of the Council which is open to the public to attend.

Before the meeting there is an opportunity for Members of the Public to speak. [Supporting papers](#) will be available on Google Drive when available.

CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

Gill Pettitt

Parish Clerk

25 August 2023



### PUBLIC QUESTION TIME

Members of the Public who would like to speak on any item are asked to email [clerk@piltonparishcouncil.org](mailto:clerk@piltonparishcouncil.org) and register their request. Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chair. The Chair will call from those who have indicated that they would like to speak. Alternatively, written comments can be emailed and will be represented to the Council. As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken.

### AGENDA

#### 88. WELCOME CLAIRE CONNOCK TO COUNCIL

- a. Claire Connock to sign the Declaration of Acceptance of Office

#### 89. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#).

#### 90. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the [Localism Act 2011 s33\(b-e\)](#).

*(NB this does not preclude any later declarations).*

#### 91. DISPENSATIONS

To consider any written requests for dispensation the Clerk may have received from Councillors.

#### 92. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Public and Press have been excluded from meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#)

- a. To approve item 103 to be excluded from Press and Public.

#### 93. MINUTES OF PREVIOUS MEETING *See Annex 1*

- a. To confirm and sign minutes of the Pilton Parish Council meeting of 2 August 2023

#### 94. CHAIRMAN'S ANNOUNCEMENTS

#### 95. LOCAL AUTHORITY REPORTS *See Annex 2*

- a. Avon & Somerset Police  
b. Somerset County Council

#### 96. WORKING GROUP / COMMITTEE REPORTS

- a. Burial Ground Working Group - *See Annex 3*  
b. Housing Working Group - To approve Housing Working Group ToR. *See Annex 4*  
c. Parish Plan Steering Group  
d. Traffic Plan Working Group - feedback on application for 20mph speed limits

#### 97. PLANNING

- a. To consider any planning applications that arise before the meeting and to note the application below:

No. & Officer	Detail	Type
2023/1446	<a href="#">Ash - Fell. Sycamore - Reduce by 2.5m.</a>	TCA

<a href="#">Documents (2)</a> Bo Walsh	Barrowfields House Barrow Lane Pilton <b>Notification only</b>	
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- b. To reconsider the below application after consultation with Cllr Sully and the Planning Department.

2023/1037 <a href="#">Documents (10)</a> Jennifer Alvis	<a href="#">Application for a existing lawful development certificate for Use of land and existing building as residential garden.</a> Whyte Gables Top Street Pilton <b>Requested &amp; Expired Date</b> 15 June 2023 <b>Pilton PC Noted</b> Noted that Council could decide in principle its stance on protection of Green Spaces <b>5 July 2023</b>	CLE
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#### 98. GLASTONBURY FESTIVAL FEEDBACK

- a. To consider council suggestions arising from the 2023 Glastonbury Festival ahead of October meeting with GFEL.  
 b. To consider Environment Agency report. **See Annex 5**

#### 99. FINANCE

- a. Payments - To note payments listed; any further payments will be tabled.

Date	Narrative	VAT	Total
22-Aug-23	Hall Hire July 23	2.50	15.00
22-Aug-23	Treatment of wasp nest		70.00
22-Aug-23	Mileage & WFH Allowance May-July		100.28
	Chair training 2369		30.00
	Neighbourhood Planning training 2479		20.00

100. **PILTON SHOW** - feedback on Parish Council stand at the Pilton Show.  
 101. **ANNUAL PARISH MEETING** - report on outcomes from the Annual Parish Meeting.  
 102. **MATTERS OF REPORT**  
 a. Items for Roundabout October '23  
 103. **CLOSED SESSION**  
 a. Staffing Committee  
 i. Consideration of and approval, (or not), of staff overtime.  
 ii. To receive quotes received for Payroll services.

**NEXT MEETING:** Full Council - 6 September 2023.