

PILTON PARISH COUNCIL

SUMMONS

Public Notice is hereby given that a meeting of Pilton Parish Council (PPC) Full Council, to which members are summoned to attend, will be held at Pilton Village Hall on **Wednesday 6 December 2023 at 7:00pm.**

The Chair will begin the formal business of the Council which is open to the public to attend.

Before the meeting there is an opportunity for Members of the Public to speak. [Supporting papers](#) will be available on Google Drive when available.

CONFIDENTIAL papers are only sent to elected members and are not available online. All documents are PDF (or equivalent) and can be downloaded to a suitable device.

Gill Pettitt

Parish Clerk

1 December 2023



PUBLIC QUESTION TIME

Members of the Public who would like to speak on any item are asked to email clerk@piltonparishcouncil.org and register their request. Public speaking time is normally restricted to 15 minutes in total (up to 3 minutes per speaker) at the discretion of the Chair. The Chair will call from those who have indicated that they would like to speak. Alternatively, written comments can be emailed and will be represented to the Council. As issues raised in public session may not relate to items on the agenda, no resolution for action can be taken.

AGENDA

143. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Council to receive apologies for absence and, if appropriate, to resolve to approve the reasons given [LGA 1972 s85\(1\)](#).

144. DECLARATIONS OF INTEREST

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the [Localism Act 2011 s31](#).

(NB this does not preclude any later declarations).

- a. To consider any written requests for dispensation that the Clerk may have received from Councillors. [Localism Act 2011 s33\(b-e\)](#)

145. MINUTES OF PREVIOUS MEETING See Annex 1

- a. To confirm and sign minutes of the Pilton Parish Council meeting of 1 November 2023
b. To note that Cllr Hollings reasons for absence from the meeting of 4 October were due to rail strike and thus unable to return to Pilton.

146. CHAIRMAN'S ANNOUNCEMENTS

147. LOCAL AUTHORITY REPORTS See Annex 2

- a. Avon & Somerset Police
b. Somerset County Council

148. PLANNING

- a. To discuss Somerset Council process where Parish and Somerset Council decisions differ.
b. To consider/note the application below and any applications that arise before the meeting:

No. & Officer	Detail	Type
2023/2011 Documents (8) Jane Thomas	Installation of shower room in detached garage / workshop building. Sunny Cottage Platterwell Lane Pilton Response Date n/a - contact case officer with any detailed queries Pilton PC Response n/a note 6 December 2023	CLP
2023/2173 Documents (13) Kirsty Black	Erection of domestic outbuildings and creation of new swimming pool and courtyard area, enclosed by new courtyard stone boundary treatments.	HSE

	Winding Lake Farm Pylle Road Pilton Response Date 7 December 2023 Pilton PC Response 6 December 2023	
2023/2156 Documents (2) Bo Walsh	T1, Holm Oak, crown reduction of up to 3 meters. The Old Vicarage Park Hill Pilton Response Date n/a - contact case officer with any detailed queries Pilton PC Response n/a note 6 December 2023	TCA
2023/2115 Documents (7) Charlotte Rogers	Split existing dwelling onto 2 dwellings, and alterations to rear dormer. Hearne Farm Lower Westholme Road Pilton Determination Date 29 December 2023 Pilton PC Response 6 December 2023	FUL

149. TRAFFIC AND SECURITY SUGGESTIONS TO GLASTONBURY FESTIVAL (GFEL) See Annex 4

- a. To approve, (or not) - Pilton Parish Council potential opportunities to Glastonbury Festival Events Ltd - to improve Village Access, Traffic & Parking during Festival

150. FINANCE - See Annex 5

- a. To approve, (or not) the Grant Application Policy and Application Form.
b. To consider response and implications for 24/25 budget re Somerset Council devolution.
c. To consider budget 24/25 budget.
d. Payments - To note payments listed; any further payments will be tabled.

Narrative	Total	VAT	Total
SLCC membership	91.50		91.50
SALC affiliation	399.62		399.62
Salary Mth 8	709.08		709.08
Hall Hire Oct	15.00	2.50	12.50
Litter pick waste	15.12	2.52	12.60
Remembrance Day Signage	90.00		90.00
CiLCA qualification	225.00		225.00
CiLCA Portfolio training	150.00		150.00
Councillor expenses	20.00		20.00

143. WORKING GROUP / COMMITTEE REPORTS

- a. **Burial Ground Working Group (BGWG)** - To note that the gates are now repainted, thank you. To approve any actions arising from hedge laying which is to start shortly.
b. **Parish Plan Steering Group** - To note that the November meeting was inquorate. Those present will be preparing Community Review branding and tag line options, preparing a timeline of work, asking parishioners for their hot topics and a summary of why the Community Review is taking place. The next meeting will take place in the New Year. The group asks that members put the date of the next meeting in their diary once notified.
c. **Traffic Plan Working Group** - To receive report.
d. **Flooding Working Group** - To receive report.
e. **Footpaths** - To receive report.

144. LOCAL COMMUNITY NETWORK (LCN) OCTOBER MEETING - Next Meeting 11 January, Shepton Mallet Council Offices.

145. MATTERS OF REPORT

- a. Items for Roundabout December '23

146. EXCLUSION OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the Public and Press have been excluded from meeting within the requirements of the [Public Bodies \(Admission to Meetings\) Act \(as amended\) 1960](#)

- a. To approve item 147 to be excluded from Press and Public.

147. CLOSED SESSION

- a. Staffing Committee
i. Consideration of and approval, (or not), of staff overtime.

NEXT MEETING: Full Council - tbc.