

MINUTES OF PILTON PARISH COUNCIL

FULL COUNCIL MEETING

held at Pilton Village Hall

Wednesday 4 October 2023

Present: Cllrs R Noble, N Hall, O Powell, K Sumner, C Connock, R Woodhouse.

In Attendance: G Pettitt, (Parish Clerk), Cllr T Hollings, (virtually), Cllr C Sully, (Somerset Council), 10 members of the public.

PUBLIC QUESTION TIME

- Request for council to obtain from GFEL a report on environment improvements that had been implemented as required by Planning.
- Request for 40mph speed limit in East Compton to be discussed at next Full Council.
- Noted that the Tithe Barn and church are no longer regularly open to the public. Request that council ask that they be open again. Cllr Sully said that she would investigate. Suggestion for a letter of support will be put to next Full Council.
- Noticeable change of appearance in the village re overgrown hedges etc. Request that landowners participate. Suggestion of a Charm of Pilton Challenge competition, or to include in Biodiversity Policy - for next Full Council

MEETING OPENED 7:15PM

104. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Cllr Hollings, out of the parish, Cllrs Moulder and Roberts, illness.

Resolved: To accept apologies and reasons given by Cllrs Hollings, Moulder & Roberts.

Majority approved - Against: Cllr Noble.

105. DECLARATIONS OF INTEREST

There were no declarations of interest.

106. DISPENSATIONS

No requests for dispensation were received.

107. EXCLUSION OF THE PRESS AND PUBLIC

Resolved: To exclude item 123 from the Press and Public. Approved

108. MINUTES OF PREVIOUS MEETING

- a. **Resolved:** To confirm and sign minutes of the Pilton Parish Council meeting of 6 September 2023. Approved

109. CHAIRMAN'S ANNOUNCEMENTS - The Chair thanked the ASBO team for their work cleaning fingerposts. The Chair asked members to the public to please let the chair know if they wish to speak during the meeting so that the meeting may be adjourned.

110. LOCAL AUTHORITY REPORTS

- b. Avon & Somerset Police - none
- c. Somerset County Council - Cllr Sully reported that she would be following up on works to the footpath access stones that had been reported as inaccessible. She asked that consideration be given to the closure of the Shepton Leisure Centre - this could be discussed at the LCN and/or consulted through the Community Survey. Volunteers are needed to support local gritting of areas that are not covered by Somerset Council. Noted that the NFU covers farmers that volunteer to do this. Noted that 100% of plastic recycling has been retained within the county. Nominations to Youth Parliament are open to November 12th. Grants are available for SMEs and Green initiatives. Cllr Sully will be available from 6:15pm before each Pilton PC meeting.

111. WORKING GROUP / COMMITTEE REPORTS

- d. Burial Ground Working Group (BCWG)

- i. **Resolved:** To approve the revised fee schedule, which will begin from 1st January 2024. Proposed Cllr Woodhouse, 2nd Cllr Sumner. Approved.
 - ii. **Resolved:** Regarding a scheme of costs to digitalise the Pilton Burial Ground records: To approve that while anomalies in the records are being verified, that any future plots purchases will be allocated in Section A line M. and to approve that the total overtime for the project may amount to 80hrs at a rate of 4hrs per month. Proposed Cllr Hall, 2nd Cllr Woodhouse. Approved. [Cllr Sumner left the room. Cllr Woodhouse stood in as chair.]
 - iii. To note the BGWG report. Cllr Woodhouse talked through the maintenance work being undertaken at the Burial Ground. Noting that replacement of the roadside fence will be in the 24/25 budget. Quotes are being sought for laying of hedges. Cllr Hall will ascertain which, if any, area of the Burial Ground is consecrated. [Cllr Sumner returned to the room and took the chair.]
- e. Parish Plan Steering Group - Noted that Council has been accepted for SALC funding for support from CCS SMART Communities. Councillors and members of the public are asked to note questions that may be included in the survey.
 - f. Traffic Plan Working Group - Cllr Hollings reported that he has spoken with the Traffic Management lead at Somerset Council, who encouraged the inclusion of East Compton's request for speed reduction as it will decrease legal costs for the parish scheme. The officer was positive on the plans submitted and will be giving his recommendation in a couple of weeks. Next month Full Council will be asked to approve the reduction of speed in East Compton. Cllr Sully is being kept abreast of proposals.
 - g. Flooding Working Group
 - i. **Resolved:** To approve Flooding Working Group Terms of Reference revision: to add "To consider the need for, and produce, if approved, a Flood Plan for approval by the Pilton Parish Council (PPC). This Plan should as far as possible be based on best practice and consider the feasibility of resources necessary to be effective." Proposed Cllr Sumner, 2nd Cllr Woodhouse. Approved.

112. PLANNING

- a. To consider PPC response to the Somerset Council consultation on [Creating Places](#). Councillors agreed that they will respond individually and encourage members of the public to respond.
- b. To consider/note the planning applications below and any that arise before the meeting:

2023/1773/DEM Application for prior notification of proposed demolition of modern agricultural barns. Lower Westholme Farm, Lower Westholme Road. Noted. Council supports.

2023/1766/HSE Extension and alterations to front porch, two storey side extension, demolition of conservatory and new single storey rear extension. St Christophers, Cumhill Lane.

Resolved: To offer no objection to 2023/1766/HSE. Approved with one abstention - Cllr Hall.

2023/1734/CLE Application for an existing lawful development certificate for Use of the land to site two mobile homes, each for independent residential use. Land at Friars Oven Barn, Summerhill Lane, West Compton.

Resolved: To object to 2023/1734/CLE and to ask that individuals apply for the CLE. Proposed Cllr Woodhouse, 2nd Cllr Hall. Approved with one abstention - Cllr Powell.

2023/1660/HSE Alterations and improvements to outbuilding to create home office / studio ancillary accommodation to main house. Cumhill Cottage, Cumhill Lane.

Resolved: To object to 2023/1660/HSE on grounds of overshadowing of neighbouring properties; Overbearing nature and scale of the development and; the development's impact on this conservation area. Proposed Cllr Hall, 2nd Cllr Noble.

Approved.
2023/1862/TCA G1 - Sycamore, reduce height by 5 meters. The Bridge, Cumhill Lane. Noted.

113. GLASTONBURY FESTIVAL FEEDBACK

- c. To consider council suggestions arising from the 2023 Glastonbury Festival ahead of October meeting with GFEL. Cllrs Sumner, Noble and Woodhouse will be meeting with Steve Russell-Yard to firm the agenda. Cllr Sumner will be obtaining a police report.
- d. To consider Environment Agency report. The report has been circulated and will be forwarded to GFEL for their opinion. It will be discussed at the next Full Council meeting.

114. FINANCE

- a. Receipts - Noted.

Date	Narrative	Total
29-Sep-23	EROB	200.00
29-Sep-23	E23 Inscription	30.00
29-Sep-23	F21 Interment	75.00

- b. Payments - Payments below were noted.

Date	Narrative	VAT	Total
28-Sep-23	Salary Mth 6		61.99
28-Sep-23	Salary Mth 6		423.63
28-Sep-23	Quarter 2 HMRC		668.35
28-Sep-23	Hall Hire Aug / Sept 23	12.50	75.00
28-Sep-23	Burial Ground Maintenance		100.00

- c. **Resolved:** To approve granting £2,000 towards the West Pennard school bus escort, noting that £1,000 has been paid, the is annual budget is £3,000. Proposed Cllr Sumner, 2nd Cllr Powell. Approved.
- d. Budget Review Quarter 2 - Noted. Finance Working Group will meet to discuss the 24/25 budget before the next Full Council meeting.
- e. To approve reconciliation to 30 September 2023. Deferred to next meeting.

- 115. MEETING START TIME** - To consider bringing forward the start time of Full Council meetings from 7:00pm to 6:30pm. Decision deferred to next Full Council meeting.

- 116. PLAYINGFIELDS** - The Playing Fields Trust has received an insurance quote. It is expected that the insurance policy will be in place within the next month, co-ordinating with Pilton Parish Council's insurance company to ensure smooth transition.

117. REMEMBRANCE DAY

- e. Final arrangements: Council will purchase a wreath at £25; Cllr Noble will lay the wreath on the day. Cllr Sumner will collect the road signs. Cllr Noble will arrange the bugler. Cars to be used to block traffic will be provided by Cllr Hall - Westholme Road; Cllr Sumner - Parsons Batch; Cllr Woodhouse - top of Totterdown; Cllr Powell - bottom of Totterdown. Noted provision of cars for blocking roads is at owner's risk. A First Aid kit will be purchased, Cllr Sumner will house the kit prior to the event.
- f. **Resolved:** To approve the Remembrance Day Wreath Laying Risk Assessment. Approved.

- 118. Deeds** - Noted that the Deeds to the Burial Ground and Gabriel's Orchard will be circulated shortly, and the Grazing Agreement and Bier House documents will be archived.

- 119. OCTOBER LITTER PICK** - Provision of implements has been arranged. It has been notified in the Roundabout.

- 120. DUTY TO CONSERVE BIODIVERSITY** - To consider implications for Pilton PC and actions arising. Deferred.

- 121. Local Community Network (LCN) OCTOBER MEETING** - Noted that the next LCN meeting will be held 18 October at Ashwick and Oakhill Village Hall.
- 122. MATTERS OF REPORT**
- g. Items for Roundabout October '23 - Notification of fee changes at Pilton Burial Ground. Remind residents / landowners to cut hedges; Remembrance Day. Volunteers to help with gritting.
- 123. CLOSED SESSION**
- h. Staffing Committee
- ii. **Resolved:** To approve staff overtime of 20hrs.
- iii. To receive quotes received for Payroll services. Deferred.

NEXT MEETING: Full Council - 1 November 2023.

DRAFT